DIRECTOR OF CHILDREN AND FAMILY MINISTRY
Nolensville First United Methodist Church
Nolensville, Tennessee

The Director of Children and Family Ministry will be accountable for building and maintaining church programs and activities that foster the spiritual growth of children from birth through the 5th grade and their families. The Director will partner with other church leadership to empower, encourage and support the family to meet the mission and vision of Nolensville First United Methodist Church.

Position: Part-time with hours up to 25 per week

Spiritual Qualifications
- Demonstrate a passion for God’s Kingdom through personal spiritual discipline and public ministry
- Seek to grow in that relationship with Christ through personal spiritual discipline, education, accountability and service to God’s Kingdom
- Methodist background

General Responsibilities
- Coordinate with the Children’s Council and lead the mission and vision planning for the children and family programs, communicating this mission and vision to the church community
- Actively seek, empower, and equip volunteer support for all children’s activities
- Assist with Sunday School for ages 3-5th grade; choose and order curriculum; coordinate teaching volunteers; teach when needed
- Plan church-wide Family Events – at least bi-monthly (Trunk or Treat, Christmas program, Karaoke Night, Potlucks, intergenerational events, etc.)
- Coordinate children’s church curriculum, tweens ministry (4th and 5th grade) activities
- Coordinate volunteers for children’s church, children’s message, acolytes
- Coordinate and assist VBS Director with annual Vacation Bible School program
- Plan and lead regular missions-focused opportunities for children, involving families as possible, consistent with mission and vision of NFUMC
- Manage other seasonal activities for children throughout the year, including but not limited to Christmas and Easter
- Establish and maintain meaningful relationships with all children, birth to 5th grade and their families
- Uphold and encourage a safe environment for the children of our church with compliance to Safe Sanctuary Policy to include maintaining safety records for children
- Develop and monitor budget for children and family programming
- Regularly attend and participate in Sunday services at NFUMC
- Attend and actively participate in major community wide-church events, including taking a leadership role as needed, meet and greet families from the community, and integrate children into service opportunities