**Director of Programming - Job Description**

**Position:** Mere Christianity Forum (MCF), a collegiate ministry serving Furman University in Greenville, SC, is seeking a full-time *Director of Programming*, whose primary responsibilities are programming leadership and development, pastoral care, communications, and administration.

**Organization:** MCF is a largely student-led ministry that works both collaboratively and ecumenically to foster the thoughtful exploration of Christian faith through conversation and community. MCF offers a variety of collegiate ministry experiences that cultivate unique “third space engagement” for students and faculty; service opportunities connecting students to community ministries; and experiences in Christian hospitality at Vista House, MCF’s intentional Christian community house. The organization aims to serve seekers, skeptics, and the deeply faithful with our unique blend of faith, reason, and tomfoolery.

**Core competencies:** MCF’s Director of Programming is a self-starter with a high level of energy and inter-personal capacity. S/he is both professional and relational; demonstrates strong organizational skills and attention to detail; and has a keen ability to follow through with multiple concurrent projects while operating with a team mentality. Collegiate ministry experience preferred; theological training preferred; ordination optional. Non-profit and/or fundraising experience preferred. Proficiency in computing, desktop publishing, database management, and social media skills necessary. This position requires a high aptitude for interaction with young adults and other members of a typical collegiate context, self-sufficiency, and adaptability.

**Description:** The Director of Programming works in close partnership with the Executive Director, Board of Directors, and Student Board to faithfully and effectively accomplish the ministries of MCF including developing new initiatives, evaluation, and cultivating a capacity for organizational sustainability:

1. **Programming** - Developing new programs and improving existing programs. Cultivating opportunities for Furman undergraduates and our other constituents to thoughtfully explore the Christian faith. Offering and enhancing experiences of sacramental worship.
2. **Pastoral Care** – Discipleship and mentoring of students from a variety of faith perspectives and backgrounds. Relating extraordinarily well to and between students, faculty, our Board of Directors, and other staff to accomplish the goals of the organization.
3. **Communications and Organizational Administration/Sustainability** - Building systems of effective institutional practices through evaluation of previous experiences. Responsible for online presence of the organization, administration of finances, and general maintenance of Vista House.
4. **Personal Fundraising** - Half of the salary for the position will be raised by the Programming Director by leveraging our existing donor database and their own networks to support their position in ministry. Cultivating relationships with local churches/clergy, non-profits, community leaders, and alumni. Developing practices of relating to our donors and alumni. Conducting grant research and writing to underwrite our programs and staffing.

**To Apply:** Please send a cover letter, resume, and references to Rimes McElveen at rimes@faithreasonstomfoolery.org. Deadline to apply is April 15, 2018 (although rolling applicants are considered).